**PTA Meeting Agenda**

|  |  |
| --- | --- |
| **Meeting For** |  |
| **Date** |  |
| **Time** |  |
| **Facilitator** |  |

|  |  |
| --- | --- |
| **Invitees** | |
|  |  |
|  |  |
|  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Agenda Topics** | **Time Allotted** | **Who** | **Notes** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| **Comments** |  |